basys

EmployerXG

Secure online employer reporting and remittance

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THE BASYS EMPLOYER SELF-SERVICE WEB PORTAL LETS EMPLOYERS SUBMIT REPORTS and remittances online, easily and securely, when it's most convenient for them.

With **EmployerXG** from basys, employers have greater control over when to process payments, resulting in major operational efficiencies for the fund office, greater accuracy in contributions processing, a reduction in administrative tasks and more timely exchange of critical eligibility information.

Flexible, user-configured settings

The fund office controls who can access your **EmployerXG** portal. Invitation codes are sent to primary employer contacts YOU designate. Once the invited primary contact signs on, they can add other users, with no administrative burden for you.

Remittance information on **EmployerXG** is fully synchronized with enhanced Contributions features, including multiple frequency options, holiday calendars

and member rate exception rules. Flexible configuration options allow you to add logos, policies and information links and to set display preferences, payment methods, partial match employee handling and more. Basys provides best practice default configurations at implementation, then YOU control and adjust settings at the system level and group level – as often as you need to – to reflect fund-specific policies and changing plan rules.

Secure and available 24/7

EmployerXG is hosted in the basys SOC 2 Type II data center, providing industry-best security and availability, so employers can confidently access the system anytime from any secure web browser. With real-time synchronization with your basys Contributions system,

About basys

Since 1977, basys has specialized in benefits administration solutions for the Taft-Hartley community, providing cloud-based, integrated technology that helps trust fund offices, national multiemployer plans and TPAs accurately and efficiently serve millions of members across the US and Canada.

employers can instantly see what they owe and when it's due, based on the CBA in effect for the work period they're reporting, and pay online using check or Electronic Funds Transfer (EFT).

Built for Employer Flexibility

Employers can enter remittance data on the **EmployerXG** portal using a variety of standard methods – upload a payroll file, copy a prior report or start from scratch. Employers also can update company information online, from demographics and bank account info to contacts and portal user account profiles.

The portal is built with smart continuity, so if the connection is interrupted, there is no loss of data. Using spreadsheet-style data entry allows for easy, intuitive entry of employee data, and a "save-as-you-go" feature lets employers begin a remittance and return later to finish it at their convenience. Data entry errors such as missing required information or incorrect employee IDs are immediately detected and visually flagged for easy correction.

Additional features include:

✦ For employers who remit to multiple groups, **EmployerXG** can be tailored for each group's unique remittance entry process.

✦ Payments can be made by check and EFT, with the ability to track other payment options such as wire transfers.

✦ Damage amounts calculate auto-matically based on defined plan rules and the process date the employer enters.

Product Features	Value and Benefit
Highly intuitive user interface for easy remittance selection, employee entry and payment ✦ Visually appealing landing pages with information for prospective employers, including benefits of remitting online, how to sign up and access to FAQs. Landing pages are configurable, enabling customer-specific positioning of benefits and features. ✦ Spreadsheet-style data entry allows for easy, intuitive entry. ✦ Pay for multiple remittances at once with the enhanced shopping cart payment process. This also allows for saving remittances for later payment. ✦ Easy access to privacy and security policies. Policies are configurable by the customer, and basys provides templates reflecting best practices in policy design. Our Privacy policy template was designed in accordance with the California Online Privacy Protection Act (COPPA) requirements.	Look, feel and usability features that encourage employer adoption and continued use. Save time and improve accuracy submitting remittances. Clear and thorough security and privacy information bolsters employer confidence and protects the fund.

Product Features	Value and Benefit
Flexible remittance entry options ✦ Employers can enter remittance data by uploading a payroll file, copying a prior report or starting from scratch. ✦ Employers instantly see what they owe, based on the current CBA. ✦ Remittance details may be edited at any time before the user-selected process date, and amounts due re-calculate automatically. ✦ Employers can submit multiple "no work to report" remittances at one time with a multi-select feature. ✦ "Save-as-you-go" feature allows employers to begin a remittance and return later to finish it at their convenience. ✦ Data entry errors are immediately detected and flagged for easy correction.	Remittance entry options that appeal to employers of all sizes, both large and small. Greater accuracy in remittance entry reduces the amount of time the fund office spends researching problems and making adjustments.
Real-time interoperability with ContributionsXG ✦ Remittance information on **EmployerXG** is fully synchronized with ContributionsXG, including multiple frequency options, holiday calendar and member rate exception rules. ✦ View all remittance statuses. ✦ Employers can update their information online. ✦ Employee record information entered on **EmployerXG** is matched to employee information in the ContributionsXG database. You control how the system handles partial matches. ✦ Easily distinguish new employees entered on the portal from new	Calculations based on real-time data. Self-service features reduce administrative burden for the fund office.
Fully hosted in the basys SOC 2 Type II secure hosting facility ✦ Basys handles installation, configuration and ongoing maintenance of the software and technical environment. ✦ Users access **EmployerXG** via any secure internet connection. ✦ Secure, high-availability network with regularly updated hardware and industry-leading data security and disaster recovery.	No need for customer to buy or update hardware, perform backups, install software patches, keep the operating system up to date, upgrade to the latest version of software or apply the urgent security updates – basys handles all maintenance.